

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 2, 2012

OPEN SESSION

CALL TO ORDER:

Kathryn Sheppard called the meeting to order at 6:15 p.m.

ROLL CALL:

All Board Members were present. The Superintendent was also present.

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

The Board approved the agenda as amended. MSCU (Lattemore/Slusser) 5/0

APPROVAL OF MINUTES :

Minutes of April 11, 2012 were approved. MSCU (Slusser/Lattemore) 5/0

The Board adjourned to closed session at 6:20 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 7:00 p.m.

OPEN SESSION

Kathryn Sheppard called the meeting to order at 7:08 p.m.

ROLL CALL:

Board members present: Terry Lattemore, Kris Scott, Kathryn Sheppard, Dennis Slusser, and Kari Wheeler

Staff present: Doug Kaelin, Superintendent, Judy Jennings, Human Resources Officer, Pam Ragan, Financial Officer, Nelda Andes, Director of M/O/T and Food Service, and Stacy Doughman, Elementary Principal

1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

There were no actions taken in closed session.

2. STUDENT REPRESENTATIVE REPORT

There was no student representative report.

3. STUDENT AWARDS

There were no student awards.

4. DELAC (District English Language Advisory Committee) REPORT

A. Reclassification Ceremony

The Board took a short break to celebrate students who have become proficient in English. The students were not present.

5. PARENT ASSOCIATIONS REPORTS

Pam Sheppard stated the Boosters Club was working on donations.

6. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

There were no association reports.

7. PUBLIC COMMENT

Pam Sheppard thanked Doug Kaelin for the best freshman orientation she has seen. Students left the meeting excited about the transition.

Rebekah Oberdorf asked the Board to approve her daughter's interdistrict transfer request.

Patty Jones stated teachers completed safety training online. She asked for wall hooks and step ladders for safety.

8. REPORTS

A. SUPERINTENDENT'S REPORT: HIGH SCHOOL AND CDS PRINCIPAL'S REPORT:

Doug Kaelin reported all sites were completing the STAR testing; seniors leave for Oregon tomorrow; this is the last week for the interim counselor; he thanked Scott Gates for conducting 17 SST meetings at the High School and doing an excellent job; they are planning Scholarship Night; students will receive Spotlight Dinner letters; 6 students attended the FFA conference; and a letter was received from a grandparent complimenting the elementary teachers.

B. ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Stacy Doughman reported students finished the STAR testing; they had a fun kick-off assembly for STAR testing; she thanked Biggs Parents' Association for snacks; she told the Board about many activities coming up at the two elementary schools; Wells Fargo awarded the school \$500 and selected our school to make a presentation to several county schools; she thanked Heather Jensen for putting together Biggs students to participate in the Special Olympics at Chico State; and many classes are taking field trips. (All the end-of-year activities are listed on the District and Schools web page calendars).

Doug Kaelin stated Club De Padres came to the high school and prepared a great lunch. He stated more parents are using the Connect accounts with the school. The Board asked about teachers using AERIES. Patty Jones stated she did not have access to this program.

C. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:

Nelda Andes stated her grandson was in the Special Olympics; she thanked the LDS Church volunteers, staff and community for working so hard to improve the schools and she shared pictures of the volunteers at work; reported on all the projects completed by the volunteers; and staff was getting ready for graduation and summer projects.

D. BOARD MEMBER REPORTS:

Dennis Slusser reported that the PROM went quite well. He was enjoying softball and looking forward to the dugout getting finished.

9. CONSENT AGENDA

- A. Approve Purchase Orders and Vendor Warrants
The Board approved the purchase orders and vendor warrants. MSCU (Slusser/Scott) 5/0

- B. Interdistrict Agreement Request(s) for the 2012/2013 school year
The Board approved the interdistrict requests as amended. Students were numbered from 1-4 and numbers 2 and 4 were denied. MSCU (Slusser/Lattemore) 3/1-1 (Wheeler opposed and Scott abstained)

10. PUBLIC HEARING

Hearing for use of flexibility in Tier 3 Categorical Programs:

The public hearing was opened at 7:42 p.m. and closed at 7:54 p.m.

Terry Lattemore asked about how these funds will appear on the multi-year projection.

11. ACTION ITEMS

The Board approved action items A-J. MSCU (Lattemore/Slusser) 5/0

- A. Adopt Resolution 2011/2012 #14 – Recognition of Service of Trena K. Swinney
Resolution 2011/2012#14 was adopted.
- B. Adopt Resolution 2011/2012 #10 – Recognition of Service of Sharen L. Lindberg
Resolution 2011/2012#10 was adopted.
- C. Teacher Appreciation Week
The Board declared the week of May 7-11, 2012 as Teacher Appreciation Week. May 9, 2012 is California Day of the Teacher. This year's theme is "California Teachers: Building a Better State for Public Education."
- D. Classified Employee Week
The Board declared the week of May 20-26, 2012 as Classified Employee Week. Since 1986, California has taken the third week in May to honor the invaluable contributions of classified school employees. This year the theme is "Classified Employees: A Legacy of Service."
- E. Approve Doug Kaelin and Mike Pena as California Interscholastic Federation (CIF) Representatives
The Board approved Doug Kaelin and Mike Pena as representatives for BiggsUnified.
- F. Adopt Resolution 2011/2012 #12 - Utilizing Flexibility Authorized by SBX 3 4
Resolution 2011/2012#12 was adopted.
- G. Adopt Resolution 2011/2012 #13 - Intra-Budget Transfer Resolution at the Close of the School Year
Resolution 2011/2012#13 was adopted.
- H. Approve Injury & Illness Prevention Program (IIPP) for Workers Compensation
The Board approved the Injury & Illness Prevention Program (IIPP) for Workers Compensation.
- I. Approve a Transfer from Deferred Maintenance/Fund 14 to General Fund 01
The Board approved a Transfer from Deferred Maintenance/Fund 14 to General Fund 01.
- J. Adopt Resolution 2011/2012#11 – Ordering the Layoff of Certificated Employees
Resolution 2011/2012#11 was adopted.
- K. Adopt Board Policies and Administrative Regulations:

The Board changed shall to "may" on AR 6143(e) #11, "High Schools shall offer automobile driver education..." Under 2121B, Superintendents Contract, administration is to make sure it does not conflict with the Superintendent's current contract. Mr. Kaelin stated the current policy is mandated. The Board asked for proper formatting with the finished product. The Board adopted the following policies with changes as indicated. MSCU (Slusser/Lattemore) 5/0

- 1) Updated/New Board Policies

BP/AR 0450	Comprehensive Safety Plan
AR 1340	Access to District Records

BP 2121	Superintendent's Contract
AR 3513.1	Cellular Phone Reimbursement (remove language)
AR 3541.1	Transportation for School-Related Trips
BP 3553	Free and Reduced Price Meals
AR 4117.11	Preretirement Part-time Employment
BP 4140	Bargaining Units
BP/AR 5111	Admission
AR 5111.1	District Residency
BP/AR 5113	Absences and Excuses
AR 5125	Student Records
AR/E 5125.1	Release of Directory Information
BP/AR 5131.7	Weapons and Dangerous Instruments
BP/AR 5141.21	Administering Medication and Monitoring Health Conditions
BP/AR 6143	Courses of Study
BP/AR 6145.2	Athletic Competition
BP 6158	Independent Study

12. PERSONNEL ACTION

The Board approved personnel action items A-C. MSCU (Wheeler/Lattemore) 5/0

- A. Approve the following Lifeguards for Summer 2012 at Schohr's Swimming Pool: Laura Harter, Tatiana Peck, Joseph Collins, Scott Walters, Brock Springer, George Harter, Maribel Garcia, and Ashleigh Evenson
- B. Approve Ron Carr as Head Football Coach
- C. Approve Greg Kitchen as Varsity Boys Basketball Coach

13. INFORMATION ITEMS/DISCUSSION ITEMS

- A. First Reading BP 6170.1 Instruction - Transitional Kindergarten

The Board received the policy for adoption at the next regular meeting.

- B. Monthly Written Reports to the Board

Mr. Kaelin would like to have a list drafted by the June meeting.

14. FUTURE ITEMS FOR DISCUSSION

There were no additional items for discussion.

CLOSED SESSION

The meeting was adjourned at 8:00 p.m. to Closed Session.

1. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
2. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
3. Litigation; Pursuant to Government Code Section 54956.9
4. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

RECONVENE TO OPEN SESSION

1. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION

There were no actions taken in closed session.

ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

MINUTES APPROVED AND ADOPTED: _____

_____ Presiding Chairman

Distribution: Board of Trustees, Superintendent, Elementary School Principal, Financial Officer/Administrative Advisor, BUTA and CSEA Presidents, Student Representative, Student Government Class, Gridley Herald, District Office and Schools for Posting, and Official Record.